

Leadership Learning Academy Board Meeting Minutes Monday, December 16, 2019



Place: Leadership Learning Academy, 1111 2nd Street, Ogden, UT 84404

NOTE: It is possible that the LLA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Terry Capener, David Gray, Jimmy Sunlight, Chuma Uzoh, Deb Hansen (5:21 p.m. via Facetime)

Others in Attendance: Heidi Bauerle, Dawn Kawaguchi, Ryan Arrington, Brandon Fairbanks, Jared Buckley, Robin Fluckiger, Alden Moon

Mission: The mission of *Leadership Learning Academy* is to provide the unique, innovative teaching model of Project CHILD to help achieve a high degree of academic success while developing problem solving skills, independent learners, and future leaders in all our students.

Vision: *Leadership Learning Academy* will use the innovative and unique model of Project CHILD to challenge our students to be confident and independent learners. Our students will learn to inspire others, achieve high academic success, and become personally accountable for themselves and their education; thus helping to lead our future.

Minutes

2019-2020 Board Priorities

Literacy Goals (*Umbrella Goals*)

School Wide Reading Plan

(*DEAR – “Drop Everything and Read”*)

Increase Attendance Across the LEA (93%)

Teacher Retention – 90% of eligible employees

5:16 PM – Call to Order

- Welcome by Terry Capener
- School Mission – Jimmy
- School Vision – David
- Board Mission – Heidi

There was no PUBLIC COMMENT. *This was the first public comment period held for the 2020-2021 fee schedule and amended Fee Waiver Policy.*

REPORTS

➤ **Eide Bailly**

- *Review FY19 Audit* – Alden Moon thanked the board for the opportunity to come and discuss the audit and go over the results. He reviewed the annual letter sent to

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the board which summarizes the audit process and includes the GAP information. Alden also added that the school has engaged Eide Bailly and that they are independent. It also includes the changes in the accounting standards for this year. There were no difficulties were encountered during the audit. He reviewed the three separate reports. The first was the independent auditor report. This was a clean report. The second was the Internal Control over Financial Reporting on Compliance and Other Matters based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards. This was also a clean report. The third was on Compliance and Report on Internal Control over Compliance as required by the State Compliance Audit Guide. This was also a clean report. There was discussion on the balloon payment which was extinguished because of the purchase the Ogden building and the refinance of the Layton building. *Alden Moon was excused at 5:31 p.m.*

➤ **Lead Director**

- *State of the School* – Heidi Bauerle reviewed the six Leadership Standards.
 - ✓ 100% of the staff is USBE qualified
 - ✓ DIBELS MOY scores have shown that their interventions are working
 - ✓ Title I audit/review coming up on January at the Ogden campus
 - ✓ 2020-2021 Lottery for next year is opening in January
 - ✓ Be ready to discuss growth at the January Winter Retreat
 - ✓ Community Christmas in Ogden
 - ✓ We are doing a Giving Tree in both Ogden and Layton
 - ✓ Heidi has been attending the Davis Chamber Leadership Institute. She is excited to get Jared involved in the Ogden/Weber Chamber and Robin involved in the Women in Business.
 - ✓ Review of feedback from exit surveys
 - ✓ Ogden Campus Highlights from Mr. Buckley
 - ★ This was the first year of participating in the Giving Tree and Penny Wars. The Layton campus has been doing this since it opened. Total money collected was \$2,477.88 which will go to these families in need. Jared invited Kelly and Grant to share a story on collecting the pennies.
 - ★ Community Catholic Services has been donating food for our pantry which is being sent home every Friday.
 - ★ Local community donated (364) hygiene kits for our community
 - ★ “Haircuts for the Holidays” – Stylists donated free haircuts for the students.
 - ★ Veteran’s Day – 5th and 6th graders made 600 poppies for the veterans’ cemetery.
 - ★ Trunk or Treats was very successful with over 400 people in attendance
 - ★ 12 Days for teachers
 - ★ Utilizing our three empty classrooms for SpEd groups, interventions and computer lab.
 - ★ Road to Success has logged over 636,657 minutes of reading. The students who read the most will get a nacho party on Friday.

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- ✓ Layton Campus Highlights from Ms. Robin
 - ★ Fall Festival cost \$10 a family to do everything (Dartside, bounce houses, etc.) We had food trucks. They even charged \$1 to silly string Ms. Robin and they raised over \$250.
 - ★ Annual Veteran’s Day Breakfast was a success. There was over 200 people who came and enjoyed a free breakfast. We had a speaker and the 6th graders sang.
 - ★ 2nd Annual Camp Read A Lot where families come and get a treat and read under the stars. We had about 150 books donated to our classroom libraries reading to success. The Layton campus has logged over a million minutes
 - ★ Our Giving Tree went up November 11th and all of our tags were taken off our tree by the Monday after Thanksgiving. We had families helping the Ogden Giving Tree.
 - ★ Our Penny Wars raised \$3,231
 - ★ We provided two families with “Shop with a Cop”. They rode in the cars with the police and went to Walmart. They were able to spend \$150 each.
- ✓ Heidi added that the Layton students made Christmas cards for the board. She presented them to board. Heidi will send Deb’s to her.
- ✓ RISE data will be released to the public on January 2nd

➤ **Board of Directors**

- *Update on Building Purchase Finance* – Chuma Uzoh gave an update on the building finance. We were able to get a great rate at 5%. The Layton campus was at 8% with a balloon payment coming due at the end of the year. Chuma thanked everyone for their help in this process.
- *Financial Review* – Jimmy Sunlight met with Ryan and Heidi to go over the statement of financial position. He asked Ryan to review the restricted cash. Ryan stated that there is restricted cash line item. This is for the principal (once a year) and interest (twice a year) on the bond payment. There is also money for “repair and replace” that the school can draw down on if repairs need to be done on the building. Chuma stated that this is different from the school’s PTIF facilities fund. Jimmy would like to propose transferring another \$200,000 to the PTIF account. \$150k to general reserve and \$50k to capital improvements. There was a discussion on where to take the money from for a capital improvement and how the money is spent and collected.
- *Review Board Calendar* – Chuma Uzoh reviewed the board calendar. He wanted to point out that the financial obligations for the bonding have been updated on this calendar.
- *Review Action Items* – Chuma Uzoh reviewed the action items. Updates were given on each of the action items.

Jimmy Sunlight made a motion to approve the CONSENT ITEMS. Terry Capener seconded the motion. Motion passed unanimously.

➤ **October 7, 2019 Board Meeting Minutes**

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- October 7, 2019 Closed Session Affidavit
- Investment Policy with changes

OTHER BUSINESS ITEMS

- Calendaring Items – ALL
 - January Pre-Board Meeting – January 6th
 - Next Board Meeting – Rescheduled to Wednesday, January 22nd [Winter Retreat]
 - National Charter School Convention – June 21-24 in Orlando

There was no CLOSED SESSION needed.

6:20 PM – Terry Capener made a motion to ADJOURN. David Gray seconded the motion. Motion passed unanimously.