

Leadership Learning Academy

Board Meeting Minutes

Monday, August 19, 2019



Place: Leadership Learning Academy, 100 West 2675 South, Layton, UT 84041

NOTE: It is possible that the LLA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Jimmy Sunlight, David Gray, Terry Capener, Deb Hansen, Chuma Uzoh

Others in Attendance: Heidi Bauerle, Dawn Kawaguchi, Cole Arnold, Brandon Fairbanks

Mission: The mission of *Leadership Learning Academy* is to provide the unique, innovative teaching model of Project CHILD to help achieve a high degree of academic success while developing problem solving skills, independent learners, and future leaders in all our students.

Vision: *Leadership Learning Academy* will use the innovative and unique model of Project CHILD to challenge our students to be confident and independent learners. Our students will learn to inspire others, achieve high academic success, and become personally accountable for themselves and their education; thus helping to lead our future.

Minutes

2019-2020 Board Priorities

Literacy Goals (*Umbrella Goals*)

School Wide Reading Plan

(*DEAR – “Drop Everything and Read”*)

Increase Attendance Across the LEA (93%)

Teacher Retention – 90% of eligible employees

6:11 PM – Call to Order

- Welcome by Chuma Uzoh
- School Mission – Jimmy
- School Vision – David
- Board Mission – Deb

There was no PUBLIC COMMENT.

REPORTS

➤ **Lead Director**

- *State of the School* – Heidi Bauerle stated that we are four and five days into school. The feedback so far has been “it’s the smoothest start we’ve ever had”. Both Robin and Jared are doing very well. Other areas that Heidi reviewed were as follows:

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call Dawn Kawaguchi at (801) 444-9378 to make appropriate arrangements.

- ✓ Jared is working on many things and Heidi will share them with the board if they come to fruition. He has a dentist come in once a month to help with dental needs.
- ✓ New Behavior Specialist in Layton
- ✓ New Special Education Director in Ogden
- ✓ Project CHILD training was July 30-Aug 2
- ✓ Review of Day 1 student numbers – both campuses have pulled more students and hopefully we will increase those numbers. We are down a little from our goal.
 - ★ Ogden 413
 - ★ Layton 516
- ✓ Review of “Back to School” night resources including Weber Human Services at Ogden, YMCA for both campuses, PTO’s for both campuses, HAFB liaison at Layton, DCFS, and Daycares
- ✓ New PTO in Ogden
- ✓ Update on USBE Letter received on August 1st that was sent to Chuma and Heidi. The letter was to inform that USBE has a hotline for individuals to anonymously call. The letter also gave some recommendations and best practices. Chuma will forward the letter to rest of the board.
- ✓ There was a discussion on Partners in Ed that is ran by the Chamber.
- ✓ Heidi reviewed some of the things that Jared has been working on.
- ✓ There was a discussion on the financing authority visit and meeting that is scheduled for tomorrow.
- ✓ Updated Child Abuse & Neglect Reporting Administrative Procedures which now includes human trafficking.
- ✓ Full day kindergarten is up and running. This class was full on the first day. There are a lot of parents who have paid for the entire year.

➤ **Board of Directors**

- *Update on Building Purchase Finance* – Chuma Uzoh stated that tomorrow they meet with state financing. There will be some people on site at both campuses tomorrow as well. Closing is looking like mid-September (3rd week) for both buildings. There will be some board reporting that will be required and Chuma will put those on the board calendar.
- *Financial Review* – Jimmy Sunlight stated that the FY19 audit is going on right now and so far, there are no findings or adjustments to the numbers. He gave a review of the audit. The school did end up with a surplus. The actual numbers did not exceed the budget numbers. Cole was able to give more information on the final budget. There was a discussion on the PTIF facilities account vs. the bonding facilities escrow account.
- *Review Board Calendar* – Chuma Uzoh reviewed the board calendar.
- *Review Action Items* – Chuma Uzoh reviewed the action items. There was a discussion on the facilities maintenance at both campuses. Heidi gave an update on Exhibit A. Chuma gave update on the RFP for IT services and the website redesign. There was a discussion on visiting the Ogden Superintendent.

Jimmy Sunlight made a motion to approve the CONSENT ITEMS. David Gray seconded the motion. Motion passed unanimously.

- Approve June 10, 2019 Board Meeting Minutes

BUSINESS ITEMS (To Be Voted On)

- *Discuss and Vote on the Agreement of Purchase and Sale* – Chuma wanted to make sure that the board was okay with this document. He felt like the actual signing of the agreement wasn't voted on. Brandon stated that this is a standard document. He added that the board should ask their attorney if there are any questions. Cole added that this document is actually contingent on the final approval of the actual bond transaction. Brandon stated that the public offering side is a pretty thorough process. **David Gray made a motion to authorize the board chair, or his designee, to execute the purchase and sale agreement for the Ogden Campus as provided, as well as any other documents related to the purchase. Terry Capener seconded the motion. Motion passed unanimously.**
- *Discuss and Vote on Amended SpEd Policies & Procedures Manual* – Heidi Bauerle stated that there are new legislation and rules that require amendments to the Special Education policies and procedures manual. The Discrepancy Model has been discontinued and now it is required to use a combination model of both the discrepancy model and response to intervention to identify students with disabilities. **Terry Capener made a motion to approve the amended Special Education Policies & Procedures Manual. Deb Hansen seconded the motion. Motion passed unanimously.**
- *Discuss and Vote on Amended Electronic Device Policy* – Heidi Bauerle reviewed the amended Electronic Device Policy, the new Staff Code of Conduct Policy (used to be an administrative procedure), amended Staff Acceptable Use of Internet and Electronic Resources Policy and the amended Sexual Abuse and Molestation Prevention Policy. Heidi stated that she did send the Staff Code of Conduct Policy to her principals and they have already trained their staff for the year. There was a discussion on how Heidi informs the parents on these changes. **Deb Hansen made a motion to approve the amendments to the Electronic Device Policy, Staff Code of Conduct Policy, Staff Acceptable Use of Internet and Electronic Resources Policy, and Sexual Abuse and Molestation Prevention Policy. Jimmy Sunlight seconded the motion. Motion passed unanimously.**
- *Discuss and Vote on Amended Staff Code of Conduct Policy* – There was no further discussion. See above for motion.
- *Discuss and Vote on Amended Staff Acceptable Use of Internet & Electronic Resources Policy* – There was no further discussion. See above for motion.
- *Discuss and Vote on Amended Sexual Abuse & Molestation Prevention Policy* – There was no further discussion. See above for motion.

OTHER BUSINESS ITEMS

- Calendaring Items – ALL
 - October Pre-Board Meeting – Rescheduled to September 23rd
 - Next Board Meeting – Rescheduled to October 7^h @ Lagoon
 - National Charter School Convention – June 21-24 in Orlando

- There was a discussion on doing a lunch for the teachers at both campuses. Ogden campus will be on September 3rd. Dawn will send out a calendar invite. Heidi will look at the calendar and give some dates for the Layton campus lunch with teachers.

The CLOSED SESSION was not needed.

7:09 PM – Jimmy Sunlight made a motion to ADJOURN. David Gray seconded the motion. Motion passed unanimously. (Duration 59:12)

August Action Items:

1. Discussion item at winter retreat: Military preference in lottery – **Dawn**
2. Forward Letter from USBE to the Board – **Chuma**
3. Schedule a farewell dinner for Deb – **Dawn**