

Leadership Learning Academy Board Meeting Minutes Monday, December 17, 2018



Place: Leadership Learning Academy, 1111 2nd Street, Ogden, UT 84404

NOTE: It is possible that the LLA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Jimmy Sunlight, Deb Hefner, Chuma Uzoh (via phone), Terry Capener, David Gray (4:53 p.m.)

Others in Attendance: Ryan Arrington, Dawn Kawaguchi, Brandon Fairbanks, Heidi Bauerle, Enda Moss, Brett Campbell, Jared Buckley (5:02 p.m.), Kim Dohrer (5:20 p.m.)

Mission: The mission of *Leadership Learning Academy* is to provide the unique, innovative teaching model of Project CHILD to help achieve a high degree of academic success while developing problem solving skills, independent learners, and future leaders in all our students.

Vision: *Leadership Learning Academy* will use the innovative and unique model of Project CHILD to challenge our students to be confident and independent learners. Our students will learn to inspire others, achieve high academic success, and become personally accountable for themselves and their education; thus helping to lead our future.

Minutes

2018-2019 Board Priorities
Teacher and Staff Retention
Full Enrollment for LEA
Maintain LLA's Culture
DIBELS Goal (Literacy Plan)

4:43 PM – Call to Order

- Welcome by Terry Capener
- School Mission – Jimmy
- School Vision – Deb
- Board Mission – Heidi

There was no PUBLIC COMMENT.

REPORTS

- **Administration**
 - State of the School – Heidi Bauerle
 - ✓ 100% of staff is USBE qualified – no authorizations

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call Dawn Kawaguchi at (801) 444-9378 to make appropriate arrangements.

- ✓ Review BOY DIBELS scores for both campuses. MOY testing starts in January.
- ✓ Last Tuesday we had state policy makers visit our Ogden Campus. Kristin Elinkowski, who is the State Charter Board Chair as well as State Representative Waldrip. Chris Bleak, Chuma and members of AW were also present. We showcased our unique teaching model of Project CHILD. They visited classrooms to watched first-hand how Project CHILD works with interventions, ESL breakouts, transitions, and Special Ed classrooms just to mention a few. Students were able to explain what they were doing to the visitors.
- ✓ Current student numbers:
 - ★ Ogden 457
 - ★ Layton 553
- ✓ Administration will be attending a Project CHILD conference the end of January
- ✓ Giving Tree in Layton – Students had Penny Wars
- ✓ Community Christmas in Ogden for families who were in need
- ✓ Due to untruthful Facebook comments, Heidi will be looking into purchasing cameras in every classroom.
- ✓ DTLG update – we will be receiving an additional year of funding for being one of the first schools to apply. We will be purchasing more computers with the extra funding.
- ✓ Food Service onsite audit coming up and January 23-24 . We have been getting all of our paperwork together and sent in prior to the onsite audit. This has been a group effort with our staff and AW.
- ✓ Highlighting the Ogden Campus
 - ★ Held a food & clothing drive
 - ★ First Annual Festival of Trees where students decorated (15) donated trees and they were auctioned off
 - ★ Service project over Veterans week where Student made poppies to decorate graves of veterans.
 - ★ Many great teacher ideas to help build our Ogden community
 - ✓ Kindness acts
 - ✓ Social Circle
- ✓ Highlighting the Layton Campus
 - ★ Annual Giving Tree
 - ★ Penny Wars total was \$3,328.08. The winning cluster will throw pies at Mr. Buckley and the secretaries. This money is used towards Christmas for LLA families in need.
 - ★ Friday Back Packs are still happening in Layton. Heidi continues to look for a community organization to help support this in Ogden.
 - ★ We now have AED machines at both campuses. Every employee has been training on how to use it.
 - ★ Veteran’s Day event was very successful. Utah Military Academy came and did an assembly for us.

- ★ Spelling Bee held early so that we could participate in the National Spelling Bee. It used to be held at the end of the year.
- ★ Kindness patrol
- ✓ Chuma asked about what interventions are happening for DIBELS. Heidi ran down what they are doing. Edna added that they are starting interventions on students who are below benchmark from the year before end of year scores. Heidi has already asked Ryan to look at the budget for additional resources to hire another interventionist at Ogden. David asked how close the actual numbers are compared to where she would like them to be. Heidi reported that Layton is great. Ogden has a lower attendance percentage and is also very transient which makes it harder.
- **Board of Directors**
 - Facility Financing Update and Next Steps – Chuma Uzoh asked Jimmy to take the lead on this. They have solicited for financing advisor and are just waiting to hear back. They are looking to purchase the Ogden facility. They are looking at getting bonds to purchase the building. Chuma added that he needs to notify the owners of the building to request an appraisal. Chuma gave an update of the next steps of this process.
 - Review Board Calendar – Chuma Uzoh reviewed the board calendar and made some changes.
 - Review Action Items – Chuma Uzoh reviewed the action items and updated items completed to make it current.
- **Academica West**
 - Financial Review – Ryan Arrington reviewed the budget as of November 30th. We are almost halfway through the fiscal year and our projections are pretty close. Ryan will most likely have an amendment of the budget in January. Eide Bailey will be presenting at the January meeting.

Chuma Uzoh made a motion to approve the CONSENT ITEMS. Jimmy Sunlight seconded the motion. Motion passed unanimously.

- Approve October 1, 2018 Board Meeting Minutes
- Approve October 1, 2018 Closed Session Affidavit

BUSINESS ITEMS (To Be Voted On)

- Discuss and Vote on Extreme Green Rate Sheet for Layton Campus Snow Removal and Landscaping – Heidi Bauerle stated that the Groundsman has been doing both the landscaping and snow removal. We have had to engage Extreme Green at the last minute to do our snow removal and we will also use them for the landscaping at our Layton Campus. **Jimmy Sunlight made a motion to approve the Extreme Green rate sheet for snow removal and landscaping for the Layton Campus. David Gray seconded the motion. Motion passed unanimously.**
- Discuss and Vote on Amended Attendance Policy – Heidi Bauerle reviewed the amended Attendance Policy. Some of the changes include to the codes, DCFS reporting requirements, juvenile court referral process and requirements. **David Gray made a**

motion to approve the amended Attendance Policy. Deb Hansen seconded the motion. Motion passed unanimously.

- *Discuss and Vote on Amended Bullying & Hazing Policy* – Heidi Bauerle reviewed the amended Bullying and Hazing Policy. Some updates include grammatical, included retaliation and abusive conduct, updated codes, definitions of bullying, and updated training requirements. There was a discussion on a clause at the end of the policy. **Chuma Uzoh made a motion to approve the amendments to the Bullying & Hazing Policy. Jimmy Sunlight seconded the motion. Motion passed unanimously.**
- *Discuss and Vote on Amended Fee Waiver Policy* – Brandon Fairbanks reviewed the amended Fee Waiver Policy. Updates include code numbers, protection of students, and fee waiver eligibility provisions. **Jimmy Sunlight made a motion to approve the amended Fee Waiver Policy. David Gray seconded the motion. Motion passed unanimously.**
- *Discuss and Vote on Amended Sexual Abuse & Molestation Policy* – Brandon Fairbanks reviewed the amended Sexual Abuse & Molestation Policy. Training required every other year with staff along with providing a copy to the staff and parents annually. **David Gray made a motion to approve the amended Sexual Abuse & Molestation Prevention Policy. Deb Hansen seconded the motion. Motion passed unanimously.**
- *Discuss and Vote on Amended Student Data Privacy & Security Policy* – Brandon Fairbanks reviewed the amended Student Data Privacy & Security Policy. Some updates include Utah codes and adding in a component to the Data Governance Plan. **Deb Hansen made a motion to approve the amended Student Data Privacy & Security Policy. Chuma Uzoh seconded the motion. Motion passed unanimously.**

OTHER BUSINESS ITEMS

- Calendaring Items – ALL
 - January Pre-Board Meeting – changed to January 7th
 - Next Board Meeting – changed to January 16th [Winter Retreat]

5:55 PM – Jimmy Sunlight made a motion to ADJOURN. Chuma Uzoh seconded the motion. Motion passed unanimously.