

Leadership Learning Academy

STUDENT TRANSFER NOTICE

Attention: Admissions Secretary

Regarding: Letter of Intent

TO BE COMPLETED BY THE LEGAL GUARDIAN:

I, _____ THE LEGAL GUARDIAN OF THE STUDENT(S)
LISTED BELOW, HEREBY NOTIFY: LEADERSHIP LEARNING ACADEMY OF MY
INTENTIONS TO TRANSFER MY STUDENT TO: _____.

DUE TO:

- RELOCATING
- STUDENTS BEST INTEREST
- OTHER: _____

PARENT SIGNATURE

DATE

Student Name: _____

Birth Date: _____

Student Name: _____

Birth Date: _____

Student Name: _____

Birth Date: _____

Student Name: _____

Birth Date: _____

ALL STUDENT FILES WILL BE SENT UPON WRITTEN REQUEST FROM THE IDENTIFIED SCHOOL.

FOR LLA OFFICE USE ONLY

Date Sent: ____ / ____ / ____

Receiving Fax Number: _____

Sent By: Leadership Learning Academy

Initials: _____